



# UNIVERSITY OF SYDNEY UNION

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## UNIVERSITY OF SYDNEY UNION SECRETARIAT

The attached <sup>(regular +)</sup> confidential minutes have been accepted by the Clubs & Societies Committee by resolution as a true and accurate record of the events of the meeting held on the 14 February 2012

Acting Chair: ~~Jacqueline Munroe~~  
BRIGID DIXON

17/4/12  
Date



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3. Business Arising from previous minutes

Ms. Gayda de Mesa stated that the resolution regarding DOTA Society had been *laid on the table* pending correspondence between the Society and the Committee. She confirmed that the Society had yet to contact the Clubs and Societies Office.

Mr. de Silva Wijeyeratne also brought up the resolution **C&S229/11** regarding Conservative Club's Constitutional Amendments and asked if the club had resolved the issues outlined in the previous meeting.

Ms. de Mesa confirmed that the Club had been informed of the resolution but had not had any communication with the C&S Office regarding the changes. She stated that the C&S Office will be following up with the club and inform the Committee of the outcome.

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C&S  
003/12

**Resolved that standing orders be suspended and that discussion move to agenda item 5. Other Business.**

***Karen Chau/Alexandra Brown***

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5. Other Business

Sydney Arts Students Society

Ms. Jacqui Munro introduced Mr. Michael De Waal from the Sydney Arts Students Society who had come to speak to their appeal application.

*Ms. Karen Chau declared her conflict of interest.*

C&S  
004/12

**Resolved to have Jacqui Munro vacate the Chair and that Sibella Matthews be made Chair.**

***Cameron Creigh / Anshu de Silva Wijeyeratne***

Ms. Munro stated that their General Meeting and Annual General Meeting had been declared invalid as no Notice had been given through a USU publication. She pleaded for leniency and requested that both meetings be declared valid. Ms. Munro further explained that due to personal issues she could not oversee the process. She affirmed however, that the meetings were well attended.

Mr. De Waal stated that it was a grave mistake and that in future the current executive would make sure that all meetings would be valid.



**MINUTES**

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Ms. de Mesa outlined that there were three issues that needed to be addressed, namely the validity of the General Meeting and of the Annual General Meeting, as well as the Constitutional changes discussed at the General Meeting. She asked to clarify which issues the Society's appeal wished to cover and what they were asking of Committee.

Ms. Munro replied that the appeal was to address all three issues, and was asking Committee to declare all meetings be valid.

Ms. Matthews asked if the club was registered for an O-Week Stall.

Ms. Angela Vogiatoglou confirmed that as this was discovered late, the Society have a stall, but will not receive funding.

Mr. Creigh asked what would be the issue in re-holding the meeting.

Ms. Munro stated that it would be less valid, as there would be less people in attendance and therefore less democratic. She also raised the issue of the Arts Camp which had already been organised. Ms. Munro asserted that having to re-hold the meetings would be punishing the new executives who were not to blame.

Mr. de Silva Wijeyeratne asked to clarify the affect of the General Meeting on the Annual General Meeting.

Ms. Matthews replied that the changes included the clarification of membership, which was imperative to the running of the Society.

Mr. de Silva Wijeyeratne then questioned the role of the Vice President in the situation.

Ms. Munro stated that she had also experienced personal issues.

Ms. Matthews suggested that the discussion move to another application.

**C&S  
005/12**

**Resolved to reinstate Jacqui Munro as Chair.**

***Anshu de Silva Wijeyeratne / Peta Blundell***

*Astha Rajvanshi arrived at 3.20pm.*

Sydney Consulting Club

Mr. Mitchell Edwards spoke to his application regarding the Sydney Consulting Club and stated that he wished to answer the question of uniqueness surrounding the club.

Mr. de Silva Wijeyeratne asked to clarify if the application was for an O-Week stall or for approval as a New Club.

**MINUTES**

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Ms. Vogiatoglou confirmed that there were no stalls available.

Mr. Cameron Creigh asked if the proposed Society had held an Inaugural General Meeting or had an established executive.

Mr. Edwards answered that he wished to convince the Committee of the Society's merit, and get the Committee's approval first before becoming established.

Mr. Creigh stated that having a meeting is the first part of the procedure before the application is taken to Committee for approval. He then asked why this application had come about so late.

Mr. Edwards replied that he had been overseas last year in Wisconsin, and had been advised that he had to come into the C&S Office to be advised of the application procedure.

Mr. Creigh asked if Mr. Edwards had looked into other clubs.

Mr. Edwards replied in the affirmative and suggested that student consulting was more about career preparations and that the proposed Society was more involved in breaking down cases and coaching students.

Mr. Creigh stated the he could see the overlap in with the club 180 Degrees Consulting and asked why they couldn't join the existing club.

Mr. Edwards confirmed that he had spoken to FMAA and that they agreed that there was a need to invent brand name and that it should be seen that it would be good to be part of both clubs.

Mr De Silva Wijeyeratne asserted that the fundamental point of the society should not be just slightly different from an existing club and that the onus on the person who wishes to change things, to drive the change in the club. He then asked if Mr. Edwards had spoken to anyone from 180 Degrees.

Mr. Edwards confirmed that he had and got response from Melbourne.

Mr De Silva Wijeyeratne asked if Mr Edwards had spoken to the society or the organisation.

Mr. Edwards stated that he had sent correspondence to both but had received nothing from the club.

Mr. Alexandra Brown asked if Consulting Club would be selective in recruitment.

Mr. Edwards stated that the Sydney Consulting Club would have a two tiered membership model with General Members, who would be part of club for membership and a Professional level for executives and those who wish to participate in the select case workshops.

Ms. Chau confirmed that the Club wished to develop an insider focus and asked if Mr. Edwards had already approached firms.

**MINUTES**

Mr. Edwards replied in the negative, stating that he wished to use the club as leverage after it had been formed.

Mr. Zachary Thompson asked if Mr. Edwards felt the pressure to start the society at this point because of O-Week. He then questioned if the Society should consider taking the time to work on the perquisites and being at Re-O Day.

Mr. Edwards replied that the application was more about proving the club is unique and that being at O-Week was not essential. He stated that he was not concerned with getting membership without O-Week, but that it was more about getting the Club's name out.

Ms. Munro thanked Mr. Edwards and stated that the application would be further discussed later.

Costume Society

Ms. Elizabeth Alexander spoke to her Society's application and stated that they wished to apply for an O-Week stall as their Annual General Meeting did not reach quorum. She affirmed that this was because there was a discrepancy with the membership list which meant that she was not considered a member.

Ms. Angela Vogiatoglou asked if the error in membership was the connection between the C&S Office and the club or within the club.

Ms. Alexander stated that the issue was in collection of members and the issue of hand written receipts.

Mr. Charles Tian confirmed that the Society would endeavour to make membership collection clearer to avoid the problem in future.

Ms. Munro asked if there was a stall made available for the Society.

Ms. de Mesa confirmed that there had been a stall set aside.

Mr. Creigh stated that the Society had done all right things in the process of appealing for an O-Week stall.

Ms. Astha Rajvanshi asked if the Society would be required to hold the meeting again.

Mr. de Silva Wijeyeratne replied in the affirmative.

Ms. Munro thanked the executives for coming in to discuss their application.

**C&S**  
**006/12**

**Resolved to resume standing orders.**

***Anshu de Silva Wijeyeratne / Cameron Creigh***

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#### 4.1 Clubs and Societies Manager's Report

Ms. Angela Vogiatoglou announced that the Law Society audit had been handed in on time. She stated that Antony Ghazavi deserved congratulation and as the Society had had a record of poor accounting and that it deserved to get a mention at Committee.

Ms. Vogiatoglou then stated that she has requested a meeting with all the executives from the Liberal Club to hand back the Club's administration.

She then confirmed that the dates for C&S Committee were now up on the USU website.

Ms. Vogiatoglou then stated that there was currently \$950.00 of potential funding awaiting payment.

Ms. Munro asked after the lower amounts of O-Week and t-shirt funding.

Ms. Vogiatoglou declared that Mr. Alistair Cowie had also asked after those funding numbers. She confirmed that the lower O-Week funding amount was due to clubs being naughty, and not submitting their membership and executive lists.

She stated that t-shirt funding had been lower as there had not been a good t-shirt supplier. Ms. Vogiatoglou established that this had changed as Mabuzi had come on as a partner this year, supplying one price for clubs and the ability to also produce merchandise.

C&S  
007/12

**Resolved to accept the Clubs and Societies Manager's Report.**

***Karen Chau/Alexandra Brown***

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#### 4.2 Constitutional Amendments

*Ms. Sibella Matthews departed at 3.45pm*

##### Bridge Club

Ms. Gayda de Mesa read from the report stating the issues regarding Bridge Club. She stated that the Club wished to change their AGM Month but were also required to adopt the clause regarding Associate Members holding Access Cards and change any references to the Clubs and Societies Programme Coordinator.

C&S  
008/12

**Resolved to accept Recommendation 1 of the Constitutional Amendments Report:**

**SU Bridge Club: That the constitutional amendments be approved, pending C&S recommendations.**

*Anshu de Silva Wijeyeratne / Peta Blundell*

Conservatorium Students' Association

Ms. Vogiatoglou read from the report which stated that the Club inserted a 'Non Active Membership' clause referring to Faculty members who are not USU Members, inserted 4 new executives and also a clause outlining a resignation procedure. She then outlined that the Association would be required to change any references to the Clubs and Societies Programme Coordinator and provide the C&S Office with a signed copy of the new constitution.

C&S  
009/12

**Resolved to accept Recommendation 2 of the Constitutional Amendments Report:**

**SU Conservatorium Students Society: That the constitutional amendments be approved, pending C&S recommendations.**

*Karen Chau/ Peta Blundell*

Engineering Revue

Ms. Vogiatoglou read from the report and confirmed that the Revue had amended their constitution to include a number of items, in accordance with the Model Constitution and were moving their AGM month to align it with the other Revue Societies. She then outlined that the C&S Office recommended that the clause 3.2 regarding payment of a subscription fee should be amended and that a copy of the Constitution reflecting these changes would be required to be submitted to the C&S Office.

Mr. de Silva Wijeyeratne proposed an amendment to the recommendations, and suggested that the zero membership fee clause be retained.

C&S  
010/12

**Resolved to accept the amendment to Recommendation 3 of the Constitutional Amendments Report:**

**SU Engineering Revue: That the constitutional amendments be approved, pending the insertion of C&S recommendations, except for the recommendation to remove the membership fee reference.**

*Alexandra Brown / Cameron Creigh*

United Nations Society

*Ms. Alexandra Brown and Ms. Karen Chau declared their conflict of interest.*



**MINUTES**

Ms. Vogiatoglou read from the report and stated that the Society updated their executive. She then outlined that the Society would be required to change any references to the Clubs and Societies Programme Coordinator and provide the C&S Office with a signed copy of the new constitution as the current copy had retained Mr. De Silva Wijeyeratne signature.

Ms. Alexandra Brown asked after the procedure regarding voting as two members of the Committee had declared a conflict.

Ms. Munro replied that the votes would simply be counted as abstentions.

**C&S**  
**011/12**

**Resolved to accept Recommendation 4 of the Constitutional Amendments Report:**

**SU United Nations Society: That the constitutional amendments be approved, pending C&S recommendations.**

***Peta Blundell /Cameron Creigh***

Writers Society

Ms. Vogiatoglou read from the report which outlined that the Society wished to change their name to Literary Society. She then stated that the society would then have to revert back to the Writers Society clauses as all other changes had not been advertised or passed at a meeting.

Ms. Astha Rajvanshi asked why the Society was requesting a name change.

Ms. Vogiatoglou confirmed that the Society went back and forth between names according to the executives' preference.

**C&S**  
**012/12**

**Resolved to accept Recommendation 5 of the Constitutional Amendments Report:**

**SU Writers Society: That the constitutional amendments be approved, pending C&S recommendations.**

***Alexandra Brown / Karen Chau***

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4.3 Capital Expenditure Requests

Evangelical Union

Ms. Vogiatoglou stated that the Evangelical Union's request was for a Public

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Address System.

C&S  
013/12

**Resolved that the Capital Expenditure request from the SU Evangelical Union for \$500.00 be accepted.**

***Peta Blundell / Alexandra Brown***

The Roller Derby Society

Ms. Vogiatoglou stated that the club had provided a quote for Roller Skates and padding.

Mr. Creigh asked if these goods could be deemed as personal items.

Ms. de Mesa clarified that these items would be rented out by the Society to their members and that the club's Capital Expenditure application from last year was for similar items that had been approved pending that the hire agreement be sighted by the C&S Office.

Mr. de Silva Wijeyeratne expressed that he still had concerns and wished to see further details of the measures regarding the return of rented items.

Ms. Rajvanshi asked if there was a formal system in place for hire.

Ms. Vogiatoglou stated that the C&S Office did speak to the executive but had yet to see the hire agreement.

Ms. Blundell asked if the Committee should approve the application with the same guidelines.

Mr. de Silva Wijeyeratne suggested that the Society should provide a more substantial document.

Ms. Vogiatoglou agreed and suggested that it also cover liability. She recommended that the Society coordinate a meeting with Mr De Silva Wijeyeratne and C&S Office regarding hire agreement and liability.

C&S  
014/12

**Resolved that the Capital Expenditure request from the SU Roller Derby Society *lie on the table* and that the society consult with the C&S Committee and the C&S Manager regarding the terms of the hire agreement.**

***Cameron Creigh/ Alexandra Brown***

Sydney College of the Arts Student Society

Ms. Vogiatoglou outlined that there would be some discussion over the Society's request for a projector lamp.

Mr. de Silva Wijeyeratne questioned if a consumable item that is used in the maintenance of a capital item should be a claimable expense.

Ms. Munro stated that a principle should be set regarding Capital

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Expenditure.

Mr. de Silva Wijeyeratne agreed that the Capital Expenditure definition in the regulations should be set and that the Committee should be mindful to develop policy as it is not fair to make an ad hoc decision.

Ms. Vogiatoglou suggested that the Committee work streams be the forum for this discussion.

Ms. Alexandra Brown asked if the projector would be used to view just movies.

Ms. Vogiatoglou answered that the Society would be using it for displaying art work for at least 4 hours a day.

Ms. Brown asked how long a projector bulb would last.

Ms. de Mesa replied that the bulb would last for approximately 2000 hours, which works out to be 83 or so days.

Ms. Munro asked after the Gas Bottle.

Ms. Chau asserted that as it was for the physical bottle it could be classed as Capital.

Ms. Munro suggested approved the application be approved minus the projector bulb.

Mr. de Silva Wijeyeratne suggested that Committee move two motions; one regarding the application and another to review Capital Expenditure.

C&S  
015/12

**Resolved that the Capital Expenditure request from the SU Sydney College of the Arts Student Society be accepted for \$223.85.**

***Cameron Creigh/ Peta Blundell***

C&S  
016/12

**Resolved that the C&S Committee examine the definition of capital expenditure and resolved to provide a clear definition in a timely manner.**

***Anshu de Silva Wijeyeratne / Cameron Creigh***

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5. Other Business

Association of Malaysian Students

Ms. Vogiatoglou prefaced this application by stating that the Association's request was for an office or store. She then confirmed that there was some space left.

Mr. de Silva Wijeyeratne asked how many cages were left.

Ms. de Mesa confirmed that there was one full cage free and other cages available to share.

Mr. Creigh suggested that the available cages be prioritised for the clubs who have asked previously.

Ms. Munro question if the applications should then lie on the table until storage becomes available.

Mr. de Silva Wijeyeratne asked what the procedure was for clubs with a specific need for space and the plan if there is no space available.

Ms. Munro suggested that there be a precedent set that there always be a cage set aside.

Mr. de Silva Wijeyeratne suggested that perhaps the Committee should think of a long term option for Club storage.

Ms. Munro stated then that storage at an executive's house should be deemed okay without any other alternative.

Mr. de Silva Wijeyeratne suggested that the C&S Office perform a check of the cage contents in a yearly or half yearly interval.

Ms. Vogiatoglou confirmed that the C&S Office already perform regular audits of the cage contents.

**C&S  
017/12**

**Resolved that the SU Association of Malaysian Students be approved to share a storage cage.**

***Alexandra Brown / Peta Blundell***

Sydney Consulting Club

Ms. Karen Chau stated that the application for an O-Week stall was clearly in the negative.

Ms. Munro suggested that the resolution be that the Society be denied an O-Week stall and that the club can submit a New Club application but that Committee won't deal with the issue of approval of a New Club without a

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formal application.

Mr. Creigh agreed that there should be no exception to the existing process.

Ms. Munro clarified that the resolution should include the fact that the application was denied due to lack of available spaces, of which the Committee do not have the power to control.

**C&S  
018/12**      **Resolved to deny the proposed Sydney Consulting Club request for an O-Week stall, given the lack of available space.**

***Karen Chau/ Anshu de Silva Wijeyeratne***

Costume Society

Mr. Creigh asserted that this case was an unfortunate mistake and that the club was fine to proceed with an O-Week Stall.

**C&S  
019/12**      **Resolved to approve Costume Society's application for an O-Week Stall**

***Cameron Creigh/ Karen Chau***

Muslim Students Association

Ms. Vogiatoglou stated that the request was for a storage cage.

Ms. Peta Blundell asked about the safety issues surround the storage of the Popcorn Machine.

Ms. Vogiatoglou replied that all clubs are required to sign an agreement declaring that no flammable or dangerous items will be stored in the cages.

**C&S  
020/12**      **Resolved that the SU Muslim Students Association be approved to share a storage cage.**

***Alexandra Brown / Peta Blundell***

**C&S  
021/12**      **Resolved to extend the meeting by thirty minutes.**

***Cameron Creigh/ Karen Chau***

Musical Theatre Ensemble

Ms. Vogiatoglou stated that the Ensemble's application proposed that they be considered to be like a revue and receive their funding in a lump sum.

Mr. Creigh asked if the Ensemble was receiving funding for Access Card

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Holders.

Ms. Vogiatoglou replied in the affirmative and stated that she appreciated the costs in putting together theatre productions but suggested that this is an initiative driven by the current executive which is likely to change when they leave.

Ms. Chau stated that the USU benefits from providing for revues, as they supply a lot of exposure. She questioned what exposure Musical Theatre Ensemble would provide.

Mr. de Silva Wijeyeratne suggested that the way funding is administered is not adverse to having theatre related events. He advocated for the Ensemble to work with the current arrangement and apply the working regulations.

Ms. Vogiatoglou agreed that the working parties would address any further issues and that Clubs have handled money poorly in the past. She stated that this could also present a problem as any money not spent on the membership would be liable for income tax.

Ms. de Mesa clarified that performance clubs would not be liable for income tax.

Mr. Zachary Thompson expressed his concern that the proposal opens doors for other societies to proposed for this kind of funding. He stated that just because the Club or Society believes they function like a revue isn't enough of a reason to change their funding.

Mr. Creigh asked which other societies could also propose to function as a revue.

Ms. de Mesa listed the Dramatic Society, the Musical Society, the Madrigal Society, and the Eclectic Singing Society.

Ms. Munro prompted the Committee to make a decision.

Mr De Silva Wijeyeratne suggested that the application *lie on table* rather than the Committing having to make a decision at this point.

Ms. Munro replied that the Committee should not fall into the trap of making decisions by having to revisit the issue specifically and relying on a specific club, and that she preferred that a resolution made.

**C&S  
022/12**

**Resolved to reject the Musical Theatre Ensemble's request and that the C&S Committee address the issue of funding for performance societies.**

***Anshu de Silva Wijeyeratne /Peta Blundell***

Sydney Arts Students Society

**C&S  
023/12**

**Resolved to have Jacqui Munro vacate the position of Chair and instate Astha Rajvanshi as Chair.**

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***Anshu de Silva Wijeyeratne / Alexandra Brown***

Mr. de Silva Wijeyeratne prompted discussion on whether Ms. Chau should also leave the room should the Committee go in camera.

Ms. Rajvanshi suggested that as Ms. Chau had declared her conflict but was not part of the application she could decide if she wished to stay.

Ms. Chau suggested that her presence would allow for a different perspective.

**C&S  
024/12** Resolved that the meeting move in camera.

***Cameron Creigh / Anshu de Silva Wijeyeratne***

**C&S  
026/12** Resolved that the meeting move out of camera.

***Anshu de Silva Wijeyeratne / Peta Blundell***

**C&S  
027/12** Resolved that Jacqui Munro be reinstated as Chair.

***Alexandra Brown / Anshu de Silva Wijeyeratne***

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**6. Date of the Next Meeting.**

**The next meeting of the Clubs and Societies Committee will be the 20<sup>th</sup> of March 2012.**

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**7. Close of Meeting**

**The meeting closed at 5:03pm.**

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The attached <sup>(regular +)</sup> confidential minutes have been accepted by the Clubs & Societies Committee by resolution as a true and accurate record of the events of the meeting held on the 14 February 2012

Acting Chair: ~~Jacqueline Munroe~~  
Brigid Dixon

17/4/12

Date